## November 8, 2018

Regional Freedom of Information Officer U.S. Environmental Protection Agency 9th Floor (4PM/IF)
Sam Nunn Atlanta Federal Center 61 Forsyth Street, S.W.
Atlanta, Georgia 30303-8960

RE: Request for a Copy of an EPA R4 Delegation of Authority

## Dear FOIA Officer:

This is a Freedom of Information Act (hereafter "the Act") request. I am filing this request in accordance with the provisions of the Act. I am willing to pay up to fifty dollars (\$50) to obtain a copy of the document I am requesting. If you have any questions, please feel free to direct them to me at (404) 753-5477.

In or about fiscal year 1996, the Regional Administrator of EPA, Region 4 signed a delegation of authority in which he designated specific officials to be responsible for issuing decisions on administrative matters (e.g., work schedules, time cards, leave requests, etc.) submitted by subordinates employed in the regional office. I am requesting a copy of this delegation of authority. I believe this document can be found in a binder referred to by some EPA employees as the EPA, Region 4 Delegations of Authority.

Sincerely,

Otis Johnson, Jr.